

August 13, 2024

As Chair of the Region V Awards Committee, I am pleased to present this opportunity for you to submit nomination(s) for the Region V Quinten S. Mathews Travel Award. The award provides up to \$1,000 to each recipient to offset travel expenses to attend the Region V fall meeting. The 2024 Region V Fall Meeting is scheduled for November 3-6th in Corpus Christi, Texas.

The Awards Committee will select one or two individuals to receive the award based upon the quantity and quality of nominations received.

Nomination packets are due no later than 5 p.m., submitter's local time, on Tuesday, August 27th.

The eligibility criteria for the Quinten S. Mathews Regional Travel Award are:

- Nominees must be research administrators from the Region V geographical area (Oklahoma and Texas).
- Nominees should be new to research administration and have been in his/her position less than three years from time of award.
- Nominees must have never attended an NCURA national or regional Meeting or Conference. Participation in NCURA training courses and workshops (e.g. Fundamentals of Sponsored Projects Administration Workshop) or NCURA web seminars does not preclude eligibility.
- Nominees are NOT required to be members of NCURA at the time of the nomination. Nominees must provide:
- a written statement on how the award will benefit the nominee and their home institution, and
- at least one letter of support from their home institution. The nominee statement and/or the institutional support letter(s) must confirm that the applicant has secured their manager's or supervisor's approval to attend the meeting, and
- that the nominee or the nominee's home institution will cover the balance if the cost of attendance exceeds the amount of the award.

The selection will be based on perceived need and benefits to the nominee and their home institution. Self-nominations will be accepted. Information about the Region V meeting in Houston can be found at : <https://www.ncuraregionv.com/fall-2024-meeting>

2024
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The Quinten S. Mathews Regional Travel Award Nomination Form can be found at:
<https://forms.gle/xhu63qPujCkSRDVD6>

If you have questions, please feel free to contact me.

Jennifer Husmo
Immediate Past Chair
Travel Award Committee Chair
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